



Dukesgate Academy

The best in everyone™

Part of United Learning

COVID-19: outbreak management plan

Approved by: Jane Garner **Date:** 30/09/2021

Last reviewed on: 30/9/2021

Next review due by: W/C 11/10/2021

1. Introduction

This plan is based on the [contingency framework for managing local outbreaks](#) of COVID-19 and the [schools operational guidance](#), provided by the Department for Education (DfE).

We will only implement some, or all, of the measures in this plan in response to recommendations provided by our local authority (Salford LA), directors of public health (DsPH), Public Health England (PHE) health protection team or the national government.

It may be necessary to implement these measures in the following circumstances, for example:

- To help manage a COVID-19 outbreak within the school. Actions will be considered when either of the following thresholds are met:
 - There are 5 positive cases amongst pupils or staff who are likely to have mixed closely within a 10-day period
 - 10% of pupils or staff who are likely to have mixed closely test positive within a 10-day period
- If COVID-19 infection rates in the community are extremely high, and other measures have failed to reduce transmission
- As part of a package of measures responding to a 'variant of concern' (VoC)
- To prevent unsustainable pressure on the NHS

2. Seeking public health advice

When one of the thresholds above is met, we will review the testing, hygiene and ventilation measures already in place.

We will also seek public health advice from a director of public health or health protection team (Salford Public Health on 0800 952 1000). The school Principal Mrs J Garner, will be responsible for seeking this advice, and will do so by telephoning the DfE helpline (0800 046 8687).

3. Shielding

We will adhere to national guidance on the reintroduction of shielding, which would apply to those on the [shielded patient list \(SPL\)](#).

We will speak to individuals required to shield about additional protective measures in school or arrangements for home working or learning.

4. Other measures

Parents, carers, pupils and staff will be informed promptly about the introduction of control measures. This will be done via text, email or letters sent home with pupils once a decision has been made.

If recommended, we will limit:

- Residential educational visits
- Open days
- Transition or taster days
- Parents coming into school
- Live performances

If recommended, we will (re)introduce:

- Bubbles, to reduce mixing between groups. When attending breakfast club, pupils required to be in a bubble will remain in a bubble in their designated area.
- 'Warn and Inform' letters will be distributed to advise testing.
- Face coverings in communal areas and classrooms for staff and visitors (unless exempt)
- Break and lunchtimes will be staggered to reduce mixing and may be advised to have lunch in classroom.
- Staff from a bubble must not work in other classrooms or use the staffroom at the same time as others. They will wipe down surface areas after use in line with Public Health guidance.
- Staggered start and finish times within the hours of the school day
- Any further guidance as directed by Public Health eg PCR testing, daily lateral flow testing, deep cleans, closure of year groups (pupils will be required to access home learning)

5. Attendance restrictions

Attendance restrictions will only be recommended as a last resort. If recommended, we will implement the measures in this section.

5.1 Eligibility to remain in school

We will follow measures put in place by Public Health. When instructed we will:

- Ask that all household contacts of any positive cases do not attend school and they must isolate for 10 days (day 1 will be the day after their siblings' test date).
- A full deep clean of the affected class/es will take place.
- All remaining students will isolate whilst they get a mandatory PCR test, any that can prove a negative test result to school can come back to school following the deep clean. Those who do return as negative will need to do daily LFD's for 10 days, reporting their results to school.
- Any pupils who refuse PCR testing and/or refuse to do daily LFD testing are to isolate for 10 days and not attend school.
- Teachers must have a PCR test and should have results before returning to school following the deep clean. If for any reason teacher's results are delayed, then they may come into school but take LFD tests and remain socially distanced from the class until the PCR result is back. (If a teacher has had covid within the past 90 days and are not showing symptoms they do not need to take a PCR test)

If restrictions are recommended, we will stay open for:

- Vulnerable pupils (unless self-isolation measures apply)
- Children of critical workers (unless self-isolation measures apply)

5.2 Education and support for pupils at home

All other pupils will be required to stay at home and will receive remote education as per our Continuity of Learning Plan.

The school will continue to provide meals or lunch parcels for pupils eligible for benefits-related free school meals while they are not attending school because of COVID-19 isolation guidelines.

Meals or lunch parcels will be available from the school office by 11am. Parents/Carers to contact school office to arrange collection.

5.3 Breakfast Club

Attendance at our free breakfast club will continue to be for vulnerable and key worker families only. Attendance is by prior agreement with Mrs Dolan.

5.4 Safeguarding

We will review our child protection policy to make sure it reflects the local restrictions and remains effective.

We will have a trained DSL or one of our two deputy DSLs on site wherever possible.

Our DSL is Mrs Y Dolan and if she can't be on site, she can be contacted remotely by email or mobile phone.

Our deputy DSLs are Mrs D Morris and Mrs J Garner and if they can't be on site, they can be contacted remotely by email or mobile phone.

On occasions where there is no DSL or deputy on site, a senior leader will take responsibility for co-ordinating safeguarding on site.

When vulnerable pupils are absent, we will:

- Continue to implement our First Day Response and speak to parents or primary carers and, where applicable, social workers and the local authority, to work out the reason for absence.
- Encourage attendance.
- Make sure vulnerable pupils can access appropriate education and support while at home
- Maintain contact, and check regularly that the pupil is able to access remote education provision in line with our Continuity of Learning Plan.